culture, sport & recreation
MPUMALANGA PROVINCE
REPUBLIC OF SOUTH AFRICA

Ikhamanga Building , No.7 Government Boulevard, Riverside Park, Extension 2, Mbombela, 1200
Mpumalanga Province, P.O. Box1243, Mbombela, 1200
Tel: 013 766 5242, Fax: 013 766 8253/5591

Departement van Kultuur, Sport & Rekreasie | Litiko Letemasiko, Letemidlalo Netekukhibika | uMnyango wamaSiko, zemiDlalo nokuziThabisa

MPULIMS NEW ACCESS REQUEST

Form 01 • Complete before an account is created.

Reference / ticket	Date:
User name and surname	
PERSAL / staff ID	Username:
Region / municipality	
Library / office	
Job title / assignment	

WORK AND ACCESS REQUESTED

Actual duties	
Proposed role	[ ] Circulation [ ] Librarian [ ] Regional [ ] Cataloguing [ ] Acquisitions [ ] Stocktake [ ] Reports [ ] Administrator
Approved scope	Library / branches:
Duration	Start: End if temporary:
Account check	[ ] New user [ ] Existing account: [ ] Duplicate check done

AUTHORISATION AND VERIFICATION

Line manager confirms duties	Name:	Signature:	Date:
Library Services approves role and scope	Name:	Signature:	Date:
GITO reviews privileged or cross-branch exception	Name:	Signature:	Date:
Office use	Captured by:	Date:	Actual role:
Independent check	Verifier:	Date: [ ] Matches [ ] Exception	